

Companies Office Investment Promotion Authority

Form 20 | Consent of secretary of company

Section 170(2) Companies Act 1997

Notes

This form is required to be sent to the Registrar of Companies, accompanying Form 21. A copy must also be held in the company's records and be produced if requested by the Registrar. This form is only to be used in respect of the appointment of a secretary of an existing company. It is not to be used for the appointment of a secretary to a proposed company (Form 3)

If there is more than one secretary each secretary must complete a separate consent and certificate using this Form 20.

The information on this form must be either typewritten or printed legibly in BLOCK letters.

Name of company

Company number

Secretary's details

Full legal name:
Residential address:
Postal Address:
Nationality:
Gender:
Date of Birth:

I consent to act as a secretary of the above proposed company and certify that I am not disqualified from being appointed or holding office as a secretary of a company.

Signature:

Date: